



# Kangaroo Valley Folk Festival

In Australia's Most Beautiful Valley

22-24 October 2010

## Volunteering at the Festival

Volunteers are the life-blood of community festivals. The organisers of the Kangaroo Valley Folk Festival are all volunteers and the festival itself could not operate without the wonderful people who volunteer their time during the weekend of the festival each year. Volunteering gives a different perspective of the festival, enhances enjoyment and gives free admission. Many volunteers have such a good time that they volunteer year after year.

If you are a first time volunteer, you are about to discover a wonderful, rewarding experience! By volunteering, you will make new friends and obtain great satisfaction from ensuring everyone has an enjoyable and memorable time at the festival. If you are a returning volunteer, welcome back. Over half of the festival volunteers work during the festival in tasks ranging from ticket office & entry, to the roles of venue managers, merchandise and raffle ticket sellers, working in the bar (if you have an RSA certificate), assisting performers, helping with recycling and keeping the site clean and safe. The other portion of volunteers will be working to set up and decorate the site in the two days prior to the festival and to dismantle and clear up the site on the Monday following the festival.

Please indicate your job preferences when applying. However, certain jobs are popular and the positions fill quickly, so we cannot guarantee that your preferred job will be available and we may offer you other tasks. We will endeavour to roster you into your preferred times but, again, there may be hours that need filling that we may have to ask you to work, particularly if you are a late applicant. So, the sooner you get your application to volunteer to us the greater the chance of getting your preferred job and times.

If you have experience with working with children, let us know in the message box as we may have special jobs associated with the children's program. Also if you have any medical or other factor that may affect you doing particular jobs, please advise us in the message box.

### What are the benefits of Volunteering?

A minimum of 6 hours volunteer work entitles you to:

- Free season pass.
- The satisfaction in knowing that you have been an important part of the successful running of a significant event in the folk calendar.
- Being part of a supportive group that loves the Kangaroo Valley Folk Festival.

Being a small festival, we are not able to offer meals or free camping at this stage.

The only thing we ask is that all volunteers abide by our volunteers Code of Conduct and agree to the Terms of Agreement as set out below:

## **Volunteers Code of Conduct**

As a volunteer at the Kangaroo Valley Folk Festival, we contribute to the success of the Festival by:

- Exhibiting at all times a positive and friendly approach with the purpose of ensuring Festival attendees and volunteers have an enjoyable and memorable experience.
- Promoting the Festival at all times as a fun, interesting and diverse event.
- Respecting and assisting each other to the best of our ability.
- Respecting all people we come in contact with regardless of their race, religion, colour or age.
- Following OH&S practices and policies.
- Ensuring we are not under the effects of drugs or alcohol while volunteering.

## **Volunteer Terms of Agreement**

- I declare that I am, or will be at the time of the festival, 18 yrs or older.
- I agree to abide by the Code of Conduct.
- I agree to carry out my volunteer tasks according to the rostered hours.
- I agree to contact the Volunteer Coordinator as early as possible if circumstances prevent my commencing a shift.
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- I agree to follow all established OH&S practices, procedures and instructions of the Shoalhaven Folk Club Inc which apply to the tasks I have volunteered to perform.
- Should any injury occur while I am acting as a volunteer at the Kangaroo Valley Folk Festival I agree to notify the administrator immediately or as soon as practicable.
- If I breach the Code of Conduct, I acknowledge I may be relieved of my duties and escorted from the site. Such conduct may also result in denial of future volunteer applications.

Interested in volunteering? If so, please complete the separate application form.

**Applications close 15 October 2010**

**Enquiries: Volunteer Coordinator Sheila McMillan 02 6493 5757 or**

**Email: [volunteer@kangaroovalleyfolkfestival.com.au](mailto:volunteer@kangaroovalleyfolkfestival.com.au)**